

**Special Meeting
Pines School
May 31, 2018**

The School Board President, Suzette Cooley-Sanborn called the meeting to order at 10:00 a.m. Board members present were Jeff Liedel, Julie Maynard and Cindy Riker. Terri Antonetti joined at 10:15 a.m. No public present.

Cindy Riker made a motion to approve the agenda, as amended. The motion was seconded by Julie Maynard. All in favor. Motion carried.

- Bylaws & Policies: Package was reviewed. Some updates will need to be made before we go to final print. Suzette Cooley-Sanborn made a motion to pay the Board members compensation annually in January of each year. Jeff Liedel seconded the motion. Roll call vote. Ayes: Antonetti, Liedel, Maynard, Cooley-Sanborn and Riker. Nays: None. Motion carried. With the completion of the Bylaws and Policies we need to have multiple copies printed. Suzette Cooley-Sanborn made a motion to get 25 copies not to exceed \$500. Jeff Liedel seconded the motion. Roll call vote. Ayes: Antonetti, Liedel, Maynard, Cooley-Sanborn and Riker. Nays: None. Motion carried.
- Teacher's Contract: Discussion regarding cash in lieu of insurance and pay increase. An HSA was recommended. Need to check with Melissa on if an HSA is taxable and if we are currently taking retirement out of cash in lieu. Cindy will give Wendy an updated copy of the contract for her review before our next meeting. A vote will be taken at that time.
- Instructional Specialist Services: We reviewed the services we received in 2017-2018 from Lindsay Brindley. We discussed what we need going forward and the possibility of hiring an administrator to do most of this work. This would be a contract services position. It was also determined that the secretary/treasurer does some work the administrator should do. Need to figure out how we should post. This will be reviewed with Dan Reattoir at our informational meeting on June 7th.
- Posting of Meeting Notice with ISD: Since we won't be doing any voting at this meeting, we do not need to post a meeting notice. It's informational only.
- Playground Insurance: Cindy was approached by Misty Sibbald regarding what the insurance covers for the playground. Cindy will contact SETSEG.
- 2018-2019 requirements for Kaitlyn Black: In addition to being a teacher's aide, if needed, the board would like to present Kaitlyn with the option of becoming our technology assistant. Among some of the duties would be: website maintenance and updating, maintain laptops, maintain 3D printer, oversight of any other technology. We would like her for a minimum of 2 hours on Tues, Wed and Thurs or other agreeable days. Terri Antonetti made a motion that we pay \$12.50 for this position. Julie Maynard seconded the motion. Roll call vote: Ayes: Liedel, Maynard, Antonetti, Cooley-Sanborn and Riker. Nays: None. Motion carried.

There being no further business the meeting was adjourned at 1:32 p.m.

Respectfully submitted,



Cindy Riker, Secretary
Bois Blanc Pines School Board